

**Town of Farmington
Open Public Hearing
2019 Final Budget Hearing
Regular Town Council Meeting
November 19th, 2018
Farmington Community Center
6:00 PM – 6:15 PM**

Roll Call:

Mayor David Baker, Councilmembers: Lavon Walsler, Jaime Lopez, Diana Oliver, Brian Oliver and Mark Hellinger.

Visitor:

George Martzall and Max Mohan

Open Public Hearing: Farmington’s 2019 Final Budget:

Farmington’s Open Public Hearing for the purpose of discussing the 2019 Final Budget was called to order at 6:00 PM.

- **2018 Final Budget Hearing:**

The Clerk-Treasurer presented Farmington’s 2019 final budget to the council. Farmington’s revenues and expenditures are expected to remain close to those of 2018. The budget did not see many significant changes from 2018 to 2019. Council was advised that 2018 should end well. It was noted that the final 2019 budget was written showing only the Street levy as having passed.

Council & Citizen Comments:

There were no council or citizen comments.

Closure of the Open Public Hearing:

Farmington’s Open Public Hearing for the purpose of discussing 2019 final budget was closed at 6:03 PM.

Open Regular Council Meeting:

Farmington’s Regular – November 19th, 2018 Town Council Meeting was called to order at 6:03 PM.

Ordinance 245-18 Adoption of the 2019 Operational Budget:

Brian Oliver **moved** for approval of Ordinance 245-18 Adoption of the 2019 Operating Budget. Jamie Lopez **seconded the motion, the motion passed. The 2019 Operating Budget shall be set as follows:**

| FUND | | Revenues | Expenditure |
|---------------------|------------------------------------|----------------------|----------------------|
| 001 | Current Expense Fund | \$ 117,850.00 | \$ 81,705.00 |
| 101 | City Street Fund | \$ 31,010.00 | \$ 27,700.00 |
| 306 | Special Equipment Reserve Fund | \$ 25,835.00 | \$ 0.00 |
| 307 | Capital Projects Fund – REET | \$ 1,987.00 | \$ 0.00 |
| 401 | Water Fund | \$ 87,000.00 | \$ 56,130.00 |
| 407 | Short-Lived Asset Replacement Fund | \$ 15,945.00 | \$ 0.00 |
| 409 | Sewer Fund | \$ 60,020.00 | \$ 37,220.00 |
| TOTAL BUDGET | | \$ 339,647.00 | \$ 202,755.00 |

Approval of the October 15th, 2018 Regular Town Council Meeting Minutes:

Diana Oliver **moved** for approval of October 15th, 2018 Regular Town Council Meeting Minutes. Lavon Walsler **seconded the motion, the motion passed.**

Approval of Claims & Payroll:

Brian Oliver **moved** for approval of the October 16th, 2018 through November 19th, 2018 claims of \$4,393.81 & payroll of \$4,637.55, Totaling \$9,031.36. Jaime Lopez **seconded the motion, the motion passed.**

CHECK REGISTER

Town Of Farmington
MCAG #: 0806

10/16/2018 To: 11/19/2018

Time: 13:52:30 Date: 11/11/2018
Page: 1

| Trans | Date | Type | Acct # | Chk # | Claimant | Amount | Memo |
|---------------------|------------|---------|--------|-------|----------------------------------|-----------------|---|
| 710 | 10/31/2018 | Payroll | 1 | EFT | Internal Revenue Service | 942.10 | 2018 OCTOBER - 941 Federal Tax Deposit |
| 730 | 11/15/2018 | Payroll | 1 | 1839 | Barbara Dial-Flomer | 1,070.55 | 2018 NOVEMBER - Mid Month Payroll |
| 702 | 10/31/2018 | Payroll | 1 | 1840 | Barbara Dial-Flomer | 1,070.55 | 2018 OCTOBER - Payroll |
| 703 | 10/31/2018 | Payroll | 1 | 1841 | Todd Lobdell | 439.59 | 2018 OCTOBER - Payroll |
| 704 | 10/31/2018 | Payroll | 1 | 1842 | George Martzall | 1,114.76 | 2018 OCTOBER - Payroll |
| 671 | 10/16/2018 | Claims | 1 | 6301 | VISA | 636.88 | 2018 SEPTEMBER - Visa Charges |
| 705 | 10/31/2018 | Claims | 1 | 6302 | Barney Buckley | 50.00 | 2018 OCTOBER - Wastewater Operator Services |
| 706 | 10/31/2018 | Claims | 1 | 6303 | Katherine Pawson | 23.00 | 2018 OCTOBER - Clerical Assistance @ City Hall - 2 Hours - Water & Sewer Bill Envelope Stuffing. |
| 733 | 11/19/2018 | Claims | 1 | 6304 | Anatek Labs, Inc. | 20.00 | 2018 OCTOBER - Water Coliform Testing |
| 734 | 11/19/2018 | Claims | 1 | 6305 | Avista Utilities | 1,033.27 | 2018 OCTOBER - AVISTA Utility Charges |
| 735 | 11/19/2018 | Claims | 1 | 6306 | Bishop Law Office | 200.00 | 2018 OCTOBER - Legal Retainer |
| 736 | 11/19/2018 | Claims | 1 | 6307 | Josey & Cheryl Booth | 75.00 | 2018 NOVEMBER - Reimbursement For Fuel For TOF's Pumper Fire Truck |
| 737 | 11/19/2018 | Claims | 1 | 6308 | Department Of Ecology | 977.29 | 2019 - Biosolids Permit Fee BT5344 - Invoice 2019-BT5344 |
| 738 | 11/19/2018 | Claims | 1 | 6309 | Empire Disposal | 48.55 | 2018 NOVEMBER - Garbage Collection |
| 739 | 11/19/2018 | Claims | 1 | 6310 | Frontier Communications NW, Inc. | 123.24 | 2018 OCTOBER - Phone - Fax - Internet |
| 740 | 11/19/2018 | Claims | 1 | 6311 | Industrial Chem Labs | 367.64 | 2018 OCTOBER - Citrus Lift Station DeGreaser |
| 741 | 11/19/2018 | Claims | 1 | 6312 | Town Of Farmington | 240.00 | 2018 OCTOBER - Water & Sewer Account Payments - #85 Community Center - #465 Park - #546 Fire Department |
| 742 | 11/19/2018 | Claims | 1 | 6313 | VISA | 563.94 | 2018 NOVEMBER - VISA Charges |
| 743 | 11/19/2018 | Claims | 1 | 6314 | Whitman County Gazette | 35.00 | 2018 NOVEMBER - Legal Publication X2 Of 2019 Budget Hearings |
| | | | | | | 2,947.05 | |
| 001 Current Expense | | | | | | 2,947.05 | |
| 101 City Street | | | | | | 964.33 | |
| 401 Water Fund | | | | | | 2,234.97 | |
| 409 Sewer Fund | | | | | | 2,885.01 | |
| | | | | | | <u>9,031.36</u> | Claims: 4,393.81 |
| | | | | | | | Payroll: 4,637.55 |

Approval of the September Treasurer's Reports:

Brian Oliver **moved** for approval of the October 2018 Treasurers Report showing Farmington with a cash balance of \$256,114.21. \$116,211.18 in checking and \$89,903.03 in the MMDA account. Diana Oliver **seconded the motion, the motion passed.**

OLD BUSINESS:

- **Farmington Volunteer Fire Department Update:**

Councilmember – Volunteer Fire Chief Brian Oliver stated that FVFD had an excellent training session with the Palouse & Colfax FVD again in November. He also stated that the recently purchased radios are experiencing programming problems and that a radio technician will need to be called out to rectify the issue. The Annual FVFD Pancake Feed was held on Wednesday the 14th of November in the Farmington Community Center and was well received by the public. Mark Hellinger said that he heard only positive comments regarding the use of the cafeteria type tables in the conference room during the recent pancake feed.

NEW BUSINESS:

- **Semi Annual Appointment of Mayor Pro-Tem:**

Mayor Baker appointed Councilmember Mark Hellinger as Mayor Pro-Tem. Mark’s term as Mayor Pro-Tem will begin tonight and end in late May 2019.

Council Comments:

None.

Clerk-Treasurer Comments:

None.

Mayor’s Comments:

Mayor Baker advised the council that he will be purchasing insulation materials to have the maintenance employee install under the floor of the library and the city hall office area, as well as foam insulation to fill cracks in the foundation of that same area of the building.

Mayor Baker announced that Rudy Goossen has agreed to again plow snow for the town during the upcoming 2018-2019 winter season.

Meeting adjourned 6:15 PM

Mayor David Baker

Attest: _____
Barbara Dial-Flomer, Clerk
Town of Farmington - Regular Town Council Meeting
Monday, November 19th, 2018 - Farmington Community Center
6:00 PM – 6:15 PM