

**Town of Farmington
Regular Town Council Meeting
January 21st, 2019
Farmington Community Center
6:00 PM – 6:45 PM**

Roll Call:

Mayor David Baker, Councilmembers: Lavon Walser, Jaime Lopez, Diana Oliver, Brian Oliver and Mark Hellinger.

Visitor:

George Martzall, Brett Lisenbee and Max Mohan

Open Regular Council Meeting:

Farmington's Regular – January 21st, 2019 Town Council Meeting was called to order at 6:00 PM.

Approval of the December 17th, 2018 Regular Town Council Meeting Minutes:

Brian Oliver **moved** for approval of December 17th, 2018 Regular Town Council Meeting Minutes. Diana Oliver **seconded the motion, the motion passed.**

Approval of Claims & Payroll:

Lavon Walser **moved** for approval of the December 18, 2018 through January 21, 2019 claims of \$22,152.39 & payroll of \$5,049.17 totaling \$27,201.56 Jaime Lopez **seconded the motion, the motion passed.**

| Town Of Farmington | | CHECK REGISTER | | | | | Time: 09:19:32 Date: 01/11/2019 | |
|---------------------|------------|---------------------------|--------|-------|----------------------------------|----------|---|----------|
| MCAG #: 0806 | | 12/18/2018 To: 01/21/2019 | | | | | Page: 1 | |
| Trans | Date | Type | Acct # | Chk # | Claimant | Amount | Memo | |
| 845 | 12/31/2018 | Payroll | 1 | EFT | Internal Revenue Service | 916.14 | 2018 DECEMBER - 941 Deposit | |
| 846 | 12/31/2018 | Payroll | 1 | EFT | Department Of Labor & Industries | 493.79 | 2018 DECEMBER - 4th Quarter L&I | |
| 847 | 12/31/2018 | Payroll | 1 | EFT | Employment Security Department | 25.60 | 2018 DECEMBER - Unemployment Quarterly Report | |
| 863 | 12/31/2018 | Claims | 1 | EFT | Department of Revenue | 819.11 | 2018 DECEMBER - 4th Quarter Water & Sewer Excise Taxes | |
| 842 | 12/31/2018 | Payroll | 1 | 1847 | Barbara Dial-Flomer | 1,070.55 | 2018 DECEMBER - PAYROLL | |
| 843 | 12/31/2018 | Payroll | 1 | 1848 | Todd Lobdell | 452.51 | 2018 DECEMBER - PAYROLL | |
| 844 | 12/31/2018 | Payroll | 1 | 1849 | George Martzall | 1,022.32 | 2018 DECEMBER - PAYROLL | |
| 839 | 12/31/2018 | Claims | 1 | 6328 | Anatek Labs, Inc. | 20.00 | 2018 DECEMBER - Water Coliform Testing | |
| 840 | 12/31/2018 | Claims | 1 | 6329 | Barney Buckley | 50.00 | 2018 DECEMBER - Wastewater Operator Services | |
| 841 | 12/31/2018 | Claims | 1 | 6330 | Katherine Pawson | 23.00 | 2018 DECEMBER - Clerical Assistance @ City Hall - 2 Hours - Water & Sewer Bill Envelope Stuffing | |
| 857 | 12/31/2018 | Claims | 1 | 6331 | Avista Utilities | 1,552.00 | 2018 DECEMBER - AVISTA Utility Charges | |
| 858 | 12/31/2018 | Claims | 1 | 6332 | Bill Foreyt | 225.00 | 2018 DECEMBER - Beaver Trapping Services 3 @ \$75.00 Each | |
| 859 | 12/31/2018 | Claims | 1 | 6333 | Bishop Law Office | 200.00 | 2018 DECEMBER - Legal Retainer | |
| 860 | 12/31/2018 | Claims | 1 | 6334 | Cougar Graphics | 95.69 | 2018 DECEMBER - Printing Of Water & Sewer Billing Envelopes | |
| 861 | 12/31/2018 | Claims | 1 | 6335 | Frontier Communications NW, Inc. | 123.24 | 2018 DECEMBER - Phone - Fax - Internet | |
| 862 | 12/31/2018 | Claims | 1 | 6336 | Town Of Farmington | 240.00 | 2018 DECEMBER Usage - Water & Sewer Account Payments - #85 Community Center - #465 Park - #546 Fire | |
| 001 Current Expense | | | | | | 2,493.81 | | |
| 101 City Street | | | | | | 975.25 | | |
| 401 Water Fund | | | | | | 2,544.23 | | |
| 409 Sewer Fund | | | | | | 1,315.66 | | |
| | | | | | | 7,328.95 | Claims: | 3,348.04 |
| | | | | | | | Payroll: | 3,980.91 |

CHECK REGISTER

Town Of Farmington
MCAG #: 0806

01/01/2019 To: 01/31/2019

Time: 11:17:04 Date: 01/17/2019

Page: 1

| Trans | Date | Type | Acct # | Chk # | Claimant | Amount | Memo |
|---------------------|------------|---------|--------|-------|------------------------------------|-----------|--|
| 21 | 01/15/2019 | Payroll | 1 | 1850 | Barbara Dial-Flomer | 1,068.26 | 2019 January - Mid Month Payroll |
| 26 | 01/21/2019 | Claims | 1 | 6337 | AWC Risk Management Service Agency | 12,630.00 | 2019 ANNUAL - AWC RMSA Insurance Assessment |
| 27 | 01/21/2019 | Claims | 1 | 6338 | Association Of Washington Cities | 150.00 | 2019 ANNUAL - AWC Membership Dues |
| 28 | 01/21/2019 | Claims | 1 | 6339 | BIAS Software | 3,755.44 | 2019 ANNUAL - Contract Fee |
| 29 | 01/21/2019 | Claims | 1 | 6340 | Empire Disposal | 48.55 | 2019 JANUARY - Garbage Collection |
| 31 | 01/21/2019 | Claims | 1 | 6341 | Master Card | 246.50 | 2019 JANUARY - Mastercard Charges |
| 32 | 01/21/2019 | Claims | 1 | 6342 | Whitman County Auditor | 126.05 | 2018 NOVEMBER - General Election Cost |
| 38 | 01/21/2019 | Claims | 1 | 6343 | BIAS Software | 350.00 | 2019 JANUARY - 2018 End Of Year Processing & Consultation |
| 43 | 01/21/2019 | Claims | 1 | 6344 | Gabbard Electric | 1,497.81 | 2018 NOVEMBER - Replacement Of Community Center Conduit & Thermostat |
| | | | | | | 9,790.89 | |
| 001 Current Expense | | | | | | 3,200.22 | |
| 101 City Street | | | | | | 3,440.75 | |
| 401 Water Fund | | | | | | 3,440.75 | |
| 409 Sewer Fund | | | | | | 18,804.35 | |
| | | | | | | 19,872.61 | |
| | | | | | | Claims: | 18,804.35 |
| | | | | | | Payroll: | 1,068.26 |

Approval of the December Treasurer's Reports:

Diana Oliver **moved** for approval of the December 2018 Treasurers Report showing Farmington with a cash balance of **\$270,291.26**. **\$180,358.18** in checking and **\$89,933.08** in the MMDA account. Lavon Walser **seconded the motion, the motion passed.**

OLD BUSINESS:

- Mark Hellinger advised the audience that he made contact with the Garfield City Clerk in regard to Garfield's LED speed signs. The clerk stated that Garfield is looking into upgrading their signs and if they do so, Farmington will be considered to receive their surplus signs which were purchased new for \$5000.00 with the use of AWC Safety Grant funds.

NEW BUSINESS:

- Brett Lisenbee presented the council with a proposal for the lease of 4.5 town owned acres of land in the Southeast quarter of Section 6, Township 18 North, Range 46 East, W.M., Whitman County. Washington known locally as the "Old Saw Mill Site". Mayor Baker said that prior to a decision being made, he needs time to see if anyone is interested in leasing the ground who would be willing to financially compensate the town for use of the ground.

Council Comments:

Councilman Jaime Lopez questioned whether or not the town should consider selling its 4.5 acres of land in order to generate revenue rather than lease it out. Diana Oliver felt that it could be of value in a trade situation for future lagoon property and that it should possibly be held onto for such a use.

Councilman Mark Hellinger stated that he will check with SWEDA to ascertain the legalities and ramifications (good and bad) of having local businesses apply to have 75% of their B&O taxes returned or re-routed back to the local coffers. Mark stated that there are restrictions on the way the B&O taxes are to be spent and that a special account would need to be established by the town to receive the funds. Mark will report back to the council with more information on the subject.

Clerk-Treasurer Comments:

None.

Mayor's Comments:

Mayor Baker advised the council that Barney Buckley has agreed to take over the management of Farmington's water system at a cost to the town of \$30.00 per hour. Brian Oliver **motioned** to hire Barney Buckley at \$30.00 per hour to manage Farmington's water system, Mark Hellinger **seconded the motion, the motion passed.**

Mayor Baker asked the council to speak to town residents to see if there is a current need to have raccoon traps set, and if so to email a list of locations to the clerk so that the trapper can be advised.

Meeting adjourned 6:45 PM

Mayor David Baker

Attest: _____

Barbara Dial-Flomer, Clerk

Town of Farmington - Regular Town Council Meeting

Monday, January 21, 2019 - Farmington Community Center

6:00 PM – 6:45 PM