

**Town of Farmington
Regular Town Council Meeting
Monday, January 20th, 2014
Farmington Community Center
6:00 PM – 7:00 PM**

Open Regular Council Meeting:

The Regular Council Meeting was opened at 6:00 P.M.

Roll Call:

Mayor James Woomack, Council members: Joel Abbott, Noreen Ewing, Diana Lowley, Dave Baker and Billie Wolff.

Visitors:

Max Mohan, Mark Hellinger, Steve Martin, Sabra Martin, Jerry Wagner, John Ewing, Royce Johnson, Kirby Kiehle, Shelly Lobdell, Todd Lobdell and Ron Dugan

Approval of Minutes:

Noreen Ewing **moved** for approval of the December 16th, 2013 Regular Council Meeting minutes. Billie Wolff **seconded the motion, the motion passed.**

Unfinished Business:

- **Disaster Planning – Power Outages & Temporary Housing:**

Council member Billie Wolff reported that due to her holiday schedule and because of a recent illness, she was not able to further research the forming of a disaster preparedness plan for the residents of Farmington. She will review the Whitman County Hazard Mitigation Plan and also contact Robin Cocking of the Whitman County Emergency Preparedness Committee in order to attend their next meeting and then report her findings to the council at the February 17th meeting.

- **Waste Water Testing of Pine Creek – Layne Merritt:**

Layne Merritt from J-U-B Engineers advised the council that the upstream/downstream testing of Pine Creek will begin in April 2014 and continue through November 2014 inclusive (except in months where adequate stream flows are not present). The same testing will be done beginning in April 2015 and continue through November 2015. After all test results are in, strategies to deal with the perceived contamination problem will be explored. A final report will be written and submitted to the Department of Ecology.

Layne Merritt asked the council if they were interested in pursuing CDBG (Community Development Block Grant) funds this year. Layne explained that the deadline for submittal of a grant application is June 19, 2014 and that a public hearing will need to be conducted at the February 17th council meeting, where in the council and members of the public can voice ideas as to projects they would like to see submitted for the grant funding. That meeting will be followed by a public hearing at the March 17th council meeting where the grant project or projects are selected.

Approval of Claims & Payroll:

Dave Baker **moved** for approval of the December 17th, 2013 thru January 20th, 2014, claims & payroll totaling \$ 25,487.06

Billie Wolff **seconded the motion, the motion passed.**

Town Of Farmington		CHECK REGISTER					Time: 14:22:58	Date: 01/17/2014
MCAG #: 0806		12/17/2013 To: 12/31/2013					Page: 1	
Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo	
815	12/31/2013	Payroll	1	EFT	Internal Revenue Service	602.26	941 Deposit For 12/01/2013 - 12/31/2013	
816	12/31/2013	Payroll	1	EFT	Employment Security Department	18.38	Unemployment Quarterly Report	
817	12/31/2013	Payroll	1	EFT	Department Of Labor & Industries	368.04	4TH Quarter 10/01/2013 - 12/31/2013	
810	12/31/2013	Payroll	1	1519	Kirby Kiehle	155.14		
811	12/31/2013	Payroll	1	1520	Barbara Dial-Flomer	837.42		
812	12/31/2013	Payroll	1	1521	Duane Groom	46.17		
813	12/31/2013	Payroll	1	1522	Brian Oliver	250.11		
814	12/31/2013	Payroll	1	1523	Todd Lobdell	301.76		
						1,053.27		
001 Current Expense						394.36		
101 City Street						696.29		
401 Water Fund						435.36		
409 Sewer Fund								
						2,579.28	Payroll: 2,579.28	

Town Of Farmington		CHECK REGISTER					Time: 13:47:35	Date: 01/18/2014
MCAG #: 0806		01/01/2014 To: 01/20/2014					Page: 1	
Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo	
12	01/06/2014	Claims	1	EFT	Department of Revenue	709.25	4th Quarter Excise Tax Report 10-01-2013 To 12-31-2013	
17	01/15/2014	Payroll	1	1524	Brian Oliver	192.08		
18	01/15/2014	Payroll	1	1525	Barbara Dial-Flomer	837.42		
26	01/20/2014	Claims	1	5458	Anatek Labs, Inc.	200.00	Water System - December Monthly Testing Fee Water System - Quarterly 2014 AWC-RMSA Membership Fee; AWC-RMSA - 2014 Insurance Premium	
27	01/20/2014	Claims	1	5459	Association Of Washington Cities	9,622.00		
28	01/20/2014	Claims	1	5460	Avista Utilities	1,793.36	AVISTA Charges - December 2013 Usages	
29	01/20/2014	Claims	1	5461	BIAS Software	2,364.23	2014 BIAS Software - User Agreement	
30	01/20/2014	Claims	1	5462	Bank Of Fairfield	799.26	2013 December - Visa Charges	
31	01/20/2014	Claims	1	5463	Bishop Law Office	200.00	2013 December - Retainer Fee	
32	01/20/2014	Claims	1	5464	Empire Disposal	39.66	Garbage Collection - December 2013	
33	01/20/2014	Claims	1	5465	Frontier Communications NW, Inc.	183.78	2013 December - Phone & Fax	
34	01/20/2014	Claims	1	5466	Moscow Building Supply	760.89	Brush Cutter/Pole Saw Chain & Ford PU Maintenance Parts	
35	01/20/2014	Claims	1	5467	Pump Tech Inc.	1,099.56	Lift Station Data Recorder & Card Reader - \$1000.00 Funded By 2013 AWC Safety Grant For Sewer Inspection.	
36	01/20/2014	Claims	1	5468	VGH	1,402.74	Office Computer System - Hardware & Software	
37	01/20/2014	Claims	1	5469	Whitman County Auditor	124.21	Election Fees For The General Election Held On November 5th, 2013	
38	01/20/2014	Claims	1	5470	Whitman County Gazette	294.00	2013 December - Publication Fees	
39	01/20/2014	Claims	1	5471	James Woomack	165.12	Reimbursement - Office Phone - List Station Extension Cord - Power Back Up For Office Computer.	
40	01/20/2014	Claims	1	5472	Washington State Auditor's Office	1,930.22	2010-2012 Audit Charge	
42	01/20/2014	Claims	1	5473	BIAS Software	190.00	Server Move For Farmington's New Computer System	
001 Current Expense						10,476.32		
101 City Street						3,259.00		
306 Special Equipment Reserve						1,402.74		
401 Water Fund						3,729.07		
409 Sewer Fund						4,040.65		
						22,907.78	Claims: 21,878.28 Payroll: 1,029.50	

Mayor Dugan's Financial Report:

A copy of Mayor Dugan's year-to-date financial summary was given to the council. It was noted that Farmington had a negative \$ 3,588 variance through December. However, the 2013 levy figures are not reflected in the budget and therefore in actuality, Farmington has a budget surplus of \$24,702.00, less the \$3,588 through 2013. It was decided that this reported would be generated and distributed to the council on a quarterly basis.

Approval of Financial Reports – Treasurer's Report:

Billie Wolff **moved** for approval of the December financial reports which show Farmington with a \$158,339.43 cash balance. Noreen Ewing **seconded the motion, the motion passed.**

Citizens Comments:

Max Mohan requested that Farmington begin to fog for mosquitos earlier this year due to our mild winter and the early infestation of mosquitos. Mayor Woomack advised him that research has shown the chemicals currently used for fogging are not approved for use on or near wheat fields, thus creating a problem for Farmington since not only is a degree of wind necessary when applying the chemical but also, a large number of residences in Farmington are within extremely close proximity to the crops. Therefore Farmington will not fog for mosquitos this year, however the mayor stated that he will research the use of insecticide tablets that supposedly kill mosquito larva.

Steve Martin ask if the council had ever considered the option of solar leasing. Mayor Woomack advised him that due to the number of cloudy days experienced in our area, solar leasing would not be a good option for Farmington.

Steve Martin stated that he is doing extensive research in his attempt to develop a solar heater and that he will report his progress and finding to the council as progress is made.

Royce Johnson stated that something needs to be done to permanently remove the beaver dams from Pine Creek before the right conditions occurs and the creek floods. He also stated that the creek is in desperate need of dredging. Councilman Baker stated that would be an excellent project to submit for CDBG grant funding.

Council Comments:

Billie Wolff advised the mayor that an official survey marker now exists across the street from her residence and that she will provide him with a number to call to check on the cost of having a monumental marker installed at that location.

Dave Baker asked the clerk to provide a class for the council on how to decipher the BIAS generated Budget Position Report and the BIAS generated Treasurers Report.

Clerk-Treasurer Comments:

The Clerk-Treasurer reminded everyone that because Farmington bills for water and sewer services the month following the usage, the new water and sewer rates will be reflected on the bills received February 1, 2014. The new rates are \$34.25 + \$2.06 tax for both water and \$34.25 + \$2.06 tax for sewer for a combined total of \$72.62 per month.

She also reported that the Washington State Auditor’s Office completed Farmington’s 2010, 2011, 2012 financial audit with no findings at a cost to Farmington of \$1930.22.

The Clerk Treasurer advised the council that \$6000 was saved in the 2013 budget due to the fact that 409 allocated maintenance hours were not used.

Mayor’s Comments:

Mayor Woomack advised the council that the Town office computer has been replaced at a cost to the town of \$875.00. His plan is to keep the old system for thirty days and to then send the hard drive to the State Archives. With the approval of the council, Mayor Woomack will refurbish the old system for exclusive use on the mayor’s desk at city hall.

Meeting adjourned at 7:00 P.M.

Mayor James A. Woomack

Attest: _____

Barbara Dial-Flomer, Clerk/Treasurer
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