

**Town of Farmington
 Open Public Hearing – 2018 Revenue Sources
 2018 Final Budget Hearing
 Regular Town Council Meeting
 October 16th, 2017
 Farmington Community Center
 6:00 PM – 7:10 PM**

Roll Call:

Mayor David Baker, Council Members: Lavon Walser, Jamie Lopez, Diana Oliver, Brian Oliver and Jason Brausen.

Visitors:

George Martzall and Katherine Barnes Pawson.

Open Public Hearing: 2018 Revenue Sources -1% and Farmington's 2018 Final Budget:

Farmington's Open Public Hearing for the purpose of discussing the 2018 Preliminary Budget was called to order at 6:00 PM.

• **2018 Revenue Sources:**

The open public hearing for revenue sources was opened at 6:00 P.M. The Clerk-Treasurer explained to the council that the 1% levy comes from Public Utilities per RCW 84.55.120. Farmington is currently at the legal statutory limit of \$3.10 per \$1000.00 of assessed property values therefore the taxes of Farmington residents cannot be increased ABOVE WHAT THEY ARE ALREADY PAYING UNLESS the value of their property increases. This 1% comes from public utilities like Avista who pay to operate their business in Whitman County. The Council agreed to accept the 1% which simply allows the assessor to collect \$259.36 for Farmington, which is 1% of Farmington's actual levy amount of \$25,935.90 from 2017.

• **2018 Final Budget Hearing:**

The Clerk-Treasurer presented Farmington's 2018 final budget to the council. Farmington's revenues and expenditures are expected to remain close to those of 2017. The budget did not see many significant changes from 2017 to 2018. Council was advised that 2017 will end well with only one budget amendment which allows for the expenditure of TIB Grant funds from the Street Fund and expenditures from the Special Equipment Reserve Funds for a Fire Pumper and Turnout gear as well as additional expenditures from the Sewer Fund for unexpected repairs. It was noted that the final 2018 budget was written showing all levies (Street, Current Expense and Fire Equipment) as having passed.

Council & Citizen Comments:

There were no council or citizen comments.

Closure of the Open Public Hearing:

Farmington's Open Public Hearing for the purpose of discussing 2018 revenue sources and the 2018 final budget was closed at 6:05 PM.

Open Regular Council Meeting:

Farmington's Regular October 16th, 2017 Town Council Meeting was called to order at 6:05 PM.

Ordinance 242-17 Adoption of the 2018 Operational Budget:

Jason Brausen **moved** for approval of Ordinance 242-17 Adoption of the 2018 Operating Budget. Jamie Lopez **seconded the motion, the motion passed. The 2018 Operating Budget shall be set as follows:**

FUND	Revenues	Expenditure
001 Current Expense Fund	\$ 145,825.00	\$ 78,435.00
101 City Street Fund	\$ 44,710.00	\$ 34,225.00
306 Special Equipment Reserve Fund	\$ 28,505.00	\$ 20,000.00
307 Capital Projects Fund – REET	\$ 1,987.00	\$ 1,500.00
401 Water Fund	\$ 75,000.00	\$ 55,000.00
407 Short-Lived Asset Replacement Fund	\$ 15,930.00	\$ 5,930.00
409 Sewer Fund	\$ 66,000.00	\$ 36,000.00
TOTAL BUDGET	\$ 377,957.00	\$ 231,090.00

Resolution 386-17 - Revenue Resources:

Brian Oliver motioned for approval of Resolution 386-17 the collection of a 1% Tax Allowable Per RCW 84.55.120 on the property tax amount to be collected in 2017 totaling \$25,935.90 (approximately \$259.36) for collection in 2018. Jason Brausen seconded the motion, the motion passed

Approval of the September 18th, 2017 Regular Town Council Meeting Minutes:

Diana Oliver moved for approval of September 18th, 2017 Regular Town Council Meeting Minutes. Jason Brausen seconded the motion, the motion passed.

Approval of Claims & Payroll:

Brian Oliver moved for approval of the September 19th, 2017 through October 16th, 2017 claims of \$75,293.49 & payroll of \$5,146.98 Totaling \$80,440.47. Diana Oliver seconded the motion, the motion passed.

CHECK REGISTER

Town Of Farmington
MCAG #: 0806

09/19/2017 To: 10/16/2017

Time: 17:01:27 Date: 10/16/2017
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
662	09/29/2017	Payroll	1	EFT	Internal Revenue Service	1,005.72	2017 SEPTEMBER - 941 Tax Deposit
663	09/29/2017	Payroll	1	EFT	Department Of Labor & Industries	602.88	2017 3RD QUARTER - L&I Report
664	09/29/2017	Payroll	1	EFT	Employment Security Department	29.17	2017 3RD QUARTER - Unemployment Report
673	10/02/2017	Claims	1	EFT	Department of Revenue	820.62	2017 3RD QUARTER - Excise Tax Report
657	09/30/2017	Payroll	1	1780	Barbara Dial-Flomer	951.50	2017 SEPTEMBER PAYROLL 09/16/2017 - 09/30/2017
658	09/30/2017	Payroll	1	1781	Robert Hill	18.47	2017 SEPTEMBER - Permit # 000062
659	09/30/2017	Payroll	1	1782	Todd Lobdell	396.18	2017 SEPTEMBER PAYROLL 09/01/2017 - 09/30/2017
660	09/30/2017	Payroll	1	1783	George Martzall	1,167.55	2017 SEPTEMBER PAYROLL 09/01/2017 - 09/30/2017
661	09/30/2017	Payroll	1	1784	James Woomack	24.01	2017 SEPTEMBER - DMR Recorder Repair & Data Retrieval
687	10/15/2017	Payroll	1	1785	Barbara Dial-Flomer	951.50	Payroll 10/01/17-10/15/17
641	09/19/2017	Claims	1	6113	City of Palouse	15,000.00	2017 SEPTEMBER - Purchase Of 1987 Class "A" Pumper-Tender Fire Truck.
655	09/30/2017	Claims	1	6114	Barney Buckley	50.00	2017 SEPTEMBER - Waste Water Services
656	09/30/2017	Claims	1	6115	Katherine Pawson	44.00	2017 SEPTEMBER - Clerical Assistance @ City Hall
690	10/16/2017	Claims	1	6116	Anatek Labs, Inc.	20.00	2017 SEPTEMBER - Coliform Bacteria Analysis
691	10/16/2017	Claims	1	6117	Avista Utilities	1,399.50	2017 SEPTEMBER - Avista Electrical Charges
692	10/16/2017	Claims	1	6118	Bishop Law Office	200.00	2017 SEPTEMBER - Legal Retainer
693	10/16/2017	Claims	1	6119	Department Of Ecology	149.04	2017 SEPTEMBER - Operating Permit Fee For 2018
694	10/16/2017	Claims	1	6120	Empire Disposal	42.65	2017 SEPTEMBER - Garbage Collection
695	10/16/2017	Claims	1	6121	Todd Lobdell	67.06	2017 SEPTEMBER - PVC Pipe & Misc. Line Repair Parts
696	10/16/2017	Claims	1	6122	Jenna McDonald	36.50	2017 SEPTEMBER - 2018 Budget Revisions
697	10/16/2017	Claims	1	6123	Moscow Building Supply	44.16	2017 OCTOBER - Batteries For Automatic Door Lock At FVFD
698	10/16/2017	Claims	1	6124	Motley - Motley, Inc.	35,280.00	2017 SEPTEMBER - TIB Grant Expenditure 2nd Street Paving Project
699	10/16/2017	Claims	1	6125	Town Of Farmington	243.98	2017 SEPTEMBER - Water & Sewer #465 - #85 - #546
700	10/16/2017	Claims	1	6126	VISA	450.06	2017 SEPTEMBER - Visa Charges
701	10/16/2017	Claims	1	6127	Whitman County Auditor	248.82	2017 AUGUST - Primary Election Ballot Charges For Running 3 Propositions
702	10/16/2017	Claims	1	6128	Whitman County Gazette	154.00	2017 SEPTEMBER - Legal Publishing
711	10/16/2017	Claims	1	6129	Avista Utilities	20,700.00	2017 OCTOBER - TIB Relight Washington Program ACCT# 4227220000 COBRAHEAD STREETLIGHT CHANGEOUTS SCH 042
712	10/16/2017	Claims	1	6130	Frontier Communications NW, Inc.	116.08	2017 OCTOBER - Fax / Phone / Internet
713	10/16/2017	Claims	1	6131	Tom & Celcia Hansen	227.02	2017 OCTOBER - Repair Of Leaf Blower

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001		Current Expense	24,668.28	
			101		City Street	36,421.66	
			306		Special Equipment Reserve	15,000.00	
			401		Water Fund	2,829.47	
			409		Sewer Fund	1,521.06	
						Claims:	75,293.49
						Payroll:	5,146.98

Approval of the September 2017 Treasurer's Reports:

Brian Oliver **moved** for approval of the **September 2017 Treasurers Report** showing Farmington with a cash balance of **\$240,995.40**. **\$151,244.95** in checking and **\$89,750.45** in the MMDA account. Diana Oliver seconded the motion, the motion passed.

Re-Visit Ordinance 241-17 Budget Amendment:

The following Budget Amendment was originally presented to the Council at their September 18th meeting. It has been revised due to a clerical error. The amendment shows revenue and allows for expenditures from Fund 101 for Farmington's TIB Grant In Fund 306, revenue is shown from the sale of alleyways and allows for the purchase of a Fire Pumper and Turnouts. The amendment allows for additional expenditures from Fund 409 due to unexpected repairs which were incurred earlier this year. Lavon Walser **moved** to adopt Ordinance 241-17 a budget amendment involving Funds 101- Streets, 306 Special Equipment Reserve and 409 Sewer. Jaime Lopez **seconded** the motion, **the motion passed.**

<u>FUND</u>	<u>2017 Budgeted Revenue</u>	<u>Increase</u>	<u>Amended Budgeted Revenue</u>
101 City Street Fund	\$ 29,475.00	\$ 86,776.00	\$116,251.00
306 Special Equipment Reserve Fund	\$ 8,451.00	\$ 33,000.00	\$ 41,451.00
TOTAL BUDGET REVENUE	\$ 37,926.00	\$119,776.00	\$157,702.00

<u>FUND</u>	<u>2017 Budgeted Expenditure</u>	<u>Increase</u>	<u>Amended Budgeted Expenditure</u>
409 Sewer Fund	\$ 23,680.00	\$ 8,000.00	\$ 31,680.00
TOTAL BUDGET EXPENDITURE	\$ 23,680.00	\$ 8,000.00	\$ 31,680.00

Discussion Regarding Rescinding the Motion to Sell by Sealed Bid the White, 1936 Ford 2 Ton Truck:

At the September 18th Council Meeting Brian Oliver **motioned** to surplus and put up for sealed bid both the 1971 Yellow Ford F-900 Pumper Fire Truck and the 1936 White Ford 2 Ton Fire Truck. Lavon Walser **seconded the motion, the motion passed.** However after speaking to several citizens it became apparent that the Old 1936 Fire Truck is viewed by the majority of the citizenry as a large part of Farmington's history and therefore the council elected to reconsider their decision. Brian Oliver **motioned** to rescind his motion to surplus and put up for sealed bid the 1936 White Ford 2 Ton Fire Truck. Lavon Walser **seconded the motion, the motion passed.**

Resolution 385-17 – Sealed Bid for the Surplus 1971 Ford F-900 Fire Pumper Truck:

Jason Brausen motioned for approval of Resolution 385-17 allowing for the sealed bid sale of the yellow, 1971 Ford F-900 Pumper Fire Truck. Diana Oliver seconded the motion, the motion passed.

Farmington Volunteer Fire Department Update –Brian Oliver:

Brian Oliver reported that he picked up from Palouse the 1987 Class "A" Pumper-Tender Fire Truck which Farmington purchased From Palouse last month. Farmington's yellow, 1971 Ford F-900 pumper will be sold by sealed bids on November 20th. The advertisement will appear in the Whitman County Gazette on November 9th and November 16th. The Mayor and Council agreed on an undisclosed minimum reserved bid price for the truck. All bids must be received by the Clerk-Treasurer no later than 3:00 PM on Monday the 20th of November 2017.

Council unanimously agreed to authorize Brian Oliver and/or Josey Booth to purchase the equipment necessary to mobilize the recently purchased pumper truck up with an expenditure limit of \$2,500.00.

At the November 20th Council meeting, Brian Oliver will have for the Council's consideration, firm price quotes on six pair of Turn-outs, MSA Masks, SEBA Bottles, Truck Decals, Radio Equipment and any other equipment deemed necessary for Farmington to run an independent volunteer department.

Mayor Baker stated that he, on behalf of the town will look into obtaining a Busch Distributors Fuel Card exclusively for the use of Farmington Volunteer Fire Department.

Discuss Expenditure for Re-Carpeting the Council Chambers:

Mayor Baker asked for thoughts from the Council on re-carpeting the council chambers. The carpet was last professionally cleaned in June of 2011 at a cost of \$400.00. Brian Oliver will arrange to have someone from Moscow-Pullman Building Supply come out and give the Council price quotes on various types of replacement flooring.

Council Comments:

None.

Clerk-Treasurer Comments:

None.

Mayor's Comments:

- The Second Street paving project (between Washington and Main) was completed by Motley & Motley on Thursday, September 21st. Motley & Motley have been paid \$35,280.00 for the project and the Town has been reimbursed for the expenditure by the State of Washington Transportation Improvement Board.
- Iron Mountain Construction is slated to begin the Jail Restoration project later this week or early next week.
- Council reviewed a letter from Robin Cocking - Whitman County Risk Management Office in regard to Whitman County's 2018 Hazard Mitigation renewal. The letter dealt with whether or not Farmington will be able to commit to being a planning partner in 2018 by participating in the 2018 Whitman County Hazard Mitigation Plan Update. Diana and/or Brian Oliver will contact Robin to discuss the time commitment involved – and then a decision will be made as to whether or not a representative from Farmington will be able to participating in the 2018 plan update.

Meeting adjourned at 7:10.

Mayor David L. Baker

Attest: _____

Barbara Dial-Flomer, Clerk

Town of Farmington

Open Public Hearing – 2018 Revenue Sources & 2018 Final Budget Hearing

Regular Town Council Meeting

Monday, October 16th, 2017 - Farmington Community Center

6:00 PM – 7:10 PM