

**Town of Farmington
Regular Town Council Meeting
December 18th, 2017
Farmington Community Center
6:00 PM – 6:30 PM**

Roll Call:

Mayor David Baker, Council Members: Diana Oliver, and Brian Oliver. Jamie Lopez was present via telephonic participation (PER RESOLUTION 329-12). Council Members Lavon Walser and Jason Brausen were absent.

Visitors:

George Martzall, Katherine Barnes Pawson and Mark Hellinger.

Open Regular Council Meeting:

Farmington's Regular December 18th, 2017 Town Council Meeting was called to order at 6:00 PM.

Approval of the November 20th, 2017 Regular Town Council Meeting Minutes:

Brian Oliver **moved** for approval of November 20th, 2017 Regular Town Council Meeting Minutes. Diana Oliver seconded the motion, the motion passed.

Approval of Claims & Payroll:

Diana Oliver **moved** for approval of the November 21st, 2017 through December 18th. 2017 claims of \$5,369.26 & payroll of \$4,515.78

Totaling \$9,885.04. Brian Oliver seconded the motion, the motion passed.

Town Of Farmington MCAG #: 0806		CHECK REGISTER				Time: 18:17:18	Date: 12/16/2017
Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
11/21/2017 To: 12/18/2017							
Page: 1							
826	11/30/2017	Payroll	1	EFT	Internal Revenue Service	988.78	2017 NOVEMBER - 941 Payroll Tax Deposit
821	11/30/2017	Payroll	1	1791	Barbara Dial-Flomer	1,043.06	2017 NOVEMBER - Payroll
822	11/30/2017	Payroll	1	1792	Robert Hill	35.22	2017 NOVEMBER - Payroll
823	11/30/2017	Payroll	1	1793	Todd Lobdell	396.18	2017 NOVEMBER - Payroll
824	11/30/2017	Payroll	1	1794	George Martzall	985.47	2017 NOVEMBER - Payroll
825	11/30/2017	Payroll	1	1795	James Woomack	24.01	2017 NOVEMBER - Payroll
849	12/15/2017	Payroll	1	1796	Barbara Dial-Flomer	1,043.06	2017 DECEMBER - Payroll 12-1 To 12-15
819	11/30/2017	Claims	1	6150	Barney Buckley	50.00	2017 NOVEMBER - Wastewater Operator Services
820	11/30/2017	Claims	1	6151	Katherine Pawson	22.00	2017 NOVEMBER - Clerical Assistance @ City Hall
859	12/18/2017	Claims	1	6152	Avista Utilities	1,093.02	2017 NOVEMBER - Avista Electrical Charges
860	12/18/2017	Claims	1	6153	Bishop Law Office	200.00	2017 NOVEMBER - Legal Retainer
861	12/18/2017	Claims	1	6154	Board For Volunteer Firefighters	900.00	2018 ANNUAL - Volunteer Firefighter Disability & Pension Fees
862	12/18/2017	Claims	1	6155	Cougar Graphics	79.52	2017 DECEMBER - Printing Of Water & Sewer Billing Envelopes
863	12/18/2017	Claims	1	6156	Department Of Ecology	980.71	2018 FISCAL YEAR - Bio Solids Permit Fee
864	12/18/2017	Claims	1	6157	Empire Disposal	42.65	2017 NOVEMBER - Garbage Collection
865	12/18/2017	Claims	1	6158	JMT Petroleum	203.79	2017 DECEMBER - Community Center Heating Oil
866	12/18/2017	Claims	1	6159	State Of Washington	4.50	2017 DECEMBER - State Fee Building Permit - Belgarde 303 East Chestnut Street Farmington, WA 99128 - Permit #56.
867	12/18/2017	Claims	1	6160	Town Of Farmington	240.00	2017 NOVEMBER - Water & Sewer Payments: #465 - #85 - #546
868	12/18/2017	Claims	1	6161	VISA	1,136.71	2017 NOVEMBER - Visa Charges
869	12/18/2017	Claims	1	6162	Washington State Dept. of Revenue	38.52	2017 ANNUAL - Leasehold Excise Tax For The Town Owned Methodist Church
870	12/18/2017	Claims	1	6163	Whitman County Gazette	24.00	2017 NOVEMBER - Legal Publications
873	12/18/2017	Claims	1	6164	Frontier Communications NW, Inc.	116.08	2017 DECEMBER - Fax/Phone/Internet Charges
878	12/18/2017	Claims	1	6165	Whitman County Auditor	237.76	2017 NOVEMBER - General Election Fees
						4,772.86	
001 Current Expense						912.57	
101 City Street						631.14	
306 Special Equipment Reserve						1,526.76	
401 Water Fund						2,041.71	
409 Sewer Fund							
						9,885.04	Claims: 5,369.26 Payroll: 4,515.78

Approval of the November Treasurer's Reports:

Jaime Lopez **moved** for approval of the **November 2017 Treasurers Report** showing Farmington with a cash balance of **\$248,822.25**. **\$159,056.80** in checking and **\$89,765.45** in the MMDA account. Diana Oliver seconded the motion, the motion passed.

Ordinance 243-17 – Budget Amendment:

The following Budget Amendment was presented to the Council to show a budgetary entry for the expenditures made from the General Fund 001 to the Special Equipment Reserve Fund 306 for the purchase of fire equipment. Diana Oliver **moved** to adopt Ordinance

243-17 a budget amendment involving Fund 001 – the Current Expense Fund. Brian Oliver **seconded** the motion, **the motion passed.**

<u>FUND</u>	<u>2017 Budgeted Revenue</u>	<u>Increase</u>	<u>Amended Budgeted Revenue</u>
001 General Fund	\$143,405.00	\$9,277.17	\$152,682.17
TOTAL BUDGET REVENUE	\$143,405.00	\$9,277.17	\$152,682.17

<u>FUND</u>	<u>2017 Budgeted Expenditure</u>	<u>Increase</u>	<u>Amended Budgeted Expenditure</u>
001 General Fund	\$143,405.00	\$9,277.17	\$152,682.17
TOTAL BUDGET EXPENDITURE	\$143,405.00	\$9,277.17	\$152,682.17

Resolution 387-17 Setting Employee Salaries for 2018:

Brian Oliver **moved** for approval of Resolution 387-17 Setting Employee Salaries for 2018, Jaime Lopez **seconded the motion, the motion passed.** As of the January 1, 2018 payroll, salaries will be paid as follows:

- Clerk Treasurer - \$ 20.00 per Hour
- Maintenance - \$14.00 per Hour
- Water Maintenance - \$14.00 per Hour
- Sewer Maintenance - \$50.00 per Month
- Building Inspector – 50% of All Permits Sold
- Snow Plow Operator - \$16.00 per Hour

Newly Elected Officials Oath of Office:

Clerk-Treasurer Barbara Dial-Flomer administered the oath of office to David Baker - Mayor, Brian Oliver - Council Position Four and Mark Hellinger - Council Position Five during tonight’s regular meeting, Jaime Lopez - Council Position Two, took the oath of office earlier in the evening at his residence and Lavon Walser - Council Position One took the oath of office later in the evening at City Hall. All officials were elected to office in the 2017 General Election.

FVFD Update:

Councilmember - Fire Chief Brian Oliver advised the council that he is in the final stages of procuring seven sets of turnouts from General Fire in Spokane which will have approximately 9 years of serviceability left in them for \$0.00. General Fire also donated 400 feet of 1 ¼ inch fire hose to the department for the new pumper truck. Farmington Volunteer Fire Department purchased a compressor and airline to keep the tank on the new pumper full at a cost of about \$1,100.00. In the very near future Brian will be picking up 14 aluminum air tanks from General Fire where they are being pressure tested and filled for a cost of less than \$1,500.00. Brian also reported that he recently spoke with Kelly McGuggan from the Washington Service Rating Bureau who advised him that in light of the procurements Farmington has made, the Town’s fire rating has been dropped from a level 9 certification to a level 8 certification.

Council’s Comments:

None.

Clerk-Treasurer Comments:

The Clerk reported that a donation for the parks department was received from the City of Seattle – Department of Construction and Inspections in memory of Richard “Dick” Lehn.

Mayor’s Comments:

Mayor Baker advised the Council of the new Washington State law which mandates that all employees receive sick leave benefits including part time employees. It is estimated that one hour of sick leave will be accrued for every 40 hours worked. The Mayor asked Council to think about whether they want to have the Water Operator as a contract employee instead of a payroll employee.

Meeting adjourned 6:30.

 Mayor David L. Baker
 Attest: _____
 Barbara Dial-Flomer, Clerk
 Town of Farmington - Regular Town Council Meeting
 Monday, December 18th, 2017 - Farmington Community Center
 6:00 PM – 6:30 PM