

**Town of Farmington  
Regular Town Council Meeting  
August 20th, 2018  
Farmington Community Center  
6:00 PM – 6:45 PM**

**Roll Call:**

Mayor David Baker, Councilmembers: Lavon Walser, Jaime Lopez, Diana Oliver, Brian Oliver and Mark Hellinger.

**Visitor:**

George Martzall, Katherine Barnes-Pawson, Marcella Goossen, Max Mohan and Heather Lopez.

**Open Regular Council Meeting:**

Farmington's Regular – August 20<sup>th</sup>, 2018 Town Council Meeting was called to order at 6:00 PM.

**Approval of the July 16th, 2018 Regular Town Council Meeting Minutes:**

Brian Oliver **moved** for approval of July 16th, 2018 Regular Town Council Meeting Minutes. Diana Oliver **seconded the motion, the motion passed.**

**Approval of Claims & Payroll:**

Diana Oliver **moved** for approval of the July 17th, 2018 through August 20th, 2018 claims of \$2,946.46 & payroll of \$4,622.49 totaling \$7,568.95. Jaime Lopez **seconded the motion, the motion passed.**

**CHECK REGISTER**

Town Of Farmington  
MCAG #: 0806

07/17/2018 To: 08/20/2018

Time: 16:34:53 Date: 08/13/2018

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
502	07/31/2018	Payroll	1	EFT	Internal Revenue Service	934.98	2018 JULY - 941 Payroll Tax Deposit
493	07/31/2018	Payroll	1	1827	Barbara Dial-Flomer	1,070.55	2018 JULY - Payroll
494	07/31/2018	Payroll	1	1828	George Martzall	1,068.04	2018 JULY - Payroll
501	07/31/2018	Payroll	1	1829	Todd Lobdell	478.37	2018 JULY - Payroll
526	08/15/2018	Payroll	1	1830	Barbara Dial-Flomer	1,070.55	2018 AUGUST - Mid Month Payroll
495	07/31/2018	Claims	1	6265	Barney Buckley	50.00	2018 JULY - Wastewater Operator Services
496	07/31/2018	Claims	1	6266	Katherine Pawson	46.00	2018 JULY - Clerical Assistance @ City Hall - 4 Hours
498	07/23/2018	Claims	1	6267	Bill Foreyt	440.00	2018 JULY - Skunk (4) & Raccoon (7) Trapping Services Near Lagoons & Lift Station July 15th To July 22nd.
533	08/20/2018	Claims	1	6268	Anatek Labs, Inc.	20.00	2018 JULY - Monthly Water Testing For Coliform
534	08/20/2018	Claims	1	6269	Avista Utilities	1,333.21	2018 JULY - Avista Charges
535	08/20/2018	Claims	1	6270	Bill Foreyt	360.00	2018 JULY - Skunk (2) & Raccoon (7) Trapping Services Near Lagoons & Lift Station July 24th To August 7th, 2018.
536	08/20/2018	Claims	1	6271	Bishop Law Office	200.00	2018 JULY - Legal Retainer
537	08/20/2018	Claims	1	6272	Empire Disposal	48.55	2018 JULY - Garbage Collection
538	08/20/2018	Claims	1	6273	Frontier Communications NW, Inc.	76.90	2018 JULY - Phone/Fax/Internet
539	08/20/2018	Claims	1	6274	Town Of Farmington	241.59	2018 JULY - Water & Sewer Account Payments - #85 Community Center - #465 Park - #546 FVFD.
540	08/20/2018	Claims	1	6275	VISA	130.21	2018 JULY - Visa Charges
						2,213.20	
001 Current Expense						937.05	
101 City Street						2,350.08	
401 Water Fund						2,068.62	
409 Sewer Fund							
						7,568.95	Claims: 2,946.46
							Payroll: 4,622.49

### Approval of the July Treasurer's Reports:

Brian Oliver moved for approval of the July 2018 Treasurers Report showing Farmington with a cash balance of \$250,958.92. \$161,101.19 in checking and \$89,857.73 in the MMDA account. Jaime Lopez seconded the motion, the motion passed.

### OLD BUSINESS:

- **Review of the Community Center User Rental Fee:**

Council reviewed the topic of the community center user policy which was tabled at their June 18<sup>th</sup> meeting. Councilmembers Diana Oliver and Mark Hellinger studied the topic and reported back their findings. Councilmember Hellinger explained that the current \$35.00 per day rental fee in place does not cover the cost to the Town for renting the space once the wages of staff used to re-set furniture and clean the building are taken into consideration. Mark researched town hall meeting room rental rates and policies to get a general idea as to what is common. Mark's thought is that the City of Palouse's rates and policy are seemingly representative of municipalities who offer their community center for rent to the general public: The following link outlines the City of Poulso City Hall Conference room rental fees and policy: <https://cityofpoulso.com/facility-rentals/> Mark also called Pullman City Hall and ascertained that their current fee for renting a small conference room is "\$25/hr" with quite a few stipulations and exceptions as explained to him by the employee he spoke to. Marcella Goossen stated that it is difficult to use the space due to the excessively heavy furniture, once moved, needing to be put back into place to accommodate Town Council's usage. Diana stated that first and foremost, the council needs to make a determination as to whether the current space is #1 a conference room/council chambers or #2 a community center area for the use of the community, due to the fact that the extremely heavy furniture does not afford the area to be used as a dual purpose area. Councilmember Mark Hellinger proposed accessing a \$50.00 user fee with a \$35.00 refundable cleaning deposit, as well as the replacement of the existing furniture with 10 cafeteria style tables measuring 12' X 4.5' with 18" thick seats which Mark has in his possession and offered to donate to the Town. Each of these tables seats 12 adults. Mark also noted that the flooring under the existing carpet need to be inspected and a plan for new or refurbished flooring determined once the Council knows what the existing flooring consists of. Council discussed conducting a survey of the residents regarding the use of the community center and to ascertain citizen interest in volunteering to refinish the floors as well as move furniture. This topic was again tabled until the September 17<sup>th</sup> Council meeting when Council will discuss the possibility of hiring a contracted laborer to clean up after community rental events in order to preserve the grandeur of the building.

- **Farmington Volunteer Fire Department Update:**

Councilmember – Volunteer Fire Chief Brian Oliver stated that he had no information to share at this time.

- **Purchase of Additional Portable Radios For FVFD:**

Councilmember – Volunteer Fire Chief Brian Oliver requested that Council consider purchasing an additional 2 or 3 portable radios for the FVFD, a topic which was tabled at the June 18<sup>th</sup> Council Meeting. Mayor Baker advised Brian that additional portable radios will have to wait until their purchase can be included in the Town's 2019 budget.

### NEW BUSINESS:

- **Repairs to the Old Jail:**

Councilmember Brian Oliver inquired about making further repairs to Farmington's Old Jail-Storage building. Mayor Baker advised Brian that he would speak to him one on one about the subject.

### Council Comments:

Councilmember Diana Oliver reported that someone is dumping construction type materials to include metal siding, wooden pallets and household goods at the Town's yard waste site. It was suggested that a sign be posted reiterating that branches, shrubs and lawn waste ONLY are allowed to be dumped at the site.

### Clerk-Treasurer Comments:

None.

### Mayor's Comments:

Mayor Baker stated that the issue of tree branches hanging into the roadway blocking driver's field of vision has to be addressed as City Hall has received numerous complaints.

The Mayor advised the council that the Town has spent \$800.00 in the past two months for trapping services. Bill Foreyt from Problem Animal Control caught a total of 6 skunks and 14 raccoons. It was also reported that the Town has an infestation of coyotes which have been seen during daylight hours in the residential area.

Mayor Baker addressed a request from Heather Lopez to build a fence along her 5<sup>th</sup> Street Property. The Mayor advised Heather that she does not need a variance from the Town to build the fence as long as it is no taller than 8 feet and is built in the same location as the original fence.

Max Mohan was allowed to address the council and in doing so expressed concerns regarding the Farmington Town Council meeting format, especially having to be placed on the agenda in order to be allowed to speak at a Town Council Meeting. He also had concerns over the possible failure of Farmington's Excess Levy Propositions slated to go before the voters in November and access to Council Members outside of a Council meeting.

Meeting adjourned 6:45 PM

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Mayor David Baker

Attest: \_\_\_\_\_  
Barbara Dial-Flomer, Clerk  
Town of Farmington - Regular Town Council Meeting  
Monday, August 20th, 2018 - Farmington Community Center  
6:00 PM - 6:45 PM