

**Town of Farmington
Regular Town Council Meeting
September 16, 2019
Farmington Community Center
6:00 PM – 7:25PM**

Open Regular Council Meeting:

6:00pm September 16th, 2019 the regular Town Council Meeting was called to order by Mayor Brian Oliver.

Roll Call:

Mayor: Brian Oliver

Council Members: Lavon Walsler, Jaime Lopez, Diana Oliver, and Mark Hellinger.

Visitors:

Barbara Dial Flomer, Shelly Lobdell, Max Mohan, and Katherine Barns/Pawson.

Consent agenda:

- 1) Approval of the previous month's regular Town council Meeting Minutes.
- 2) Approval of Claims & Payroll:

Town Of Farmington MCAG #: 0806		CHECK REGISTER					Time: 08:33:17	Date: 09/16/2019
Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo	
							08/19/2019 To: 09/12/2019	
							Page: 1	
567	08/23/2019	Payroll	1	1881	Alkas Lydia	831.58		
591	08/30/2019	Payroll	1	1882	Barney Buckley	637.72		
595	08/30/2019	Payroll	1	1883	George Martzall	1,170.11		
615	09/06/2019	Payroll	1	1884	Alkas Lydia	651.36		
577	08/28/2019	Claims	1	6447	Moscow Building Supply	40.40	August 2019 Supplies For The Fix It Shop	
578	08/28/2019	Claims	1	6448	Avista Utilities	1,412.40	August 2019 Avista Utilities	
579	08/28/2019	Claims	1	6449	Anatek Labs, Inc.	25.00	August 2019 Water Test	
580	08/28/2019	Claims	1	6450	Cartridge Works	159.98	August 2019 Ink For Printer	
581	08/28/2019	Claims	1	6451	Moscow Building Supply	35.73	August 2019 Supplies For The Farmington Clean Up Project	
Void 582	08/28/2019	Claims	1	6453	Moscow Building Supply	58.72	August 2019 Yellow Jacket Spray	
Void 583	08/28/2019	Claims	1	6454	Moscow Building Supply	2,391.69	August 2019 Paint And Other Supplies For Clean Up Project	
588	08/29/2019	Claims	1	6455	Pullman Building Supply	2,578.24	August 2019 Supplies For Town Clean Up Project	
589	08/29/2019	Claims	1	6456	Pullman Building Supply	58.99	August 2019 Yellow Jackets Spray	
590	08/29/2019	Claims	1	6457	Barney Buckley	50.00	Water Service Flat Rate	
596	08/30/2019	Claims	1	6458	Bishop Law Office	200.00	August 2019 Retainer Fee	
602	09/03/2019	Claims	1	6459	Chappell Auto, LLC.	201.52	Ford Truck F150 4X4 Maintenance	
606	09/04/2019	Claims	1	6460	Town Of Farmington	240.00	September 2019 Utility Bill City Park, Community Center, Fire Dept	
607	09/04/2019	Claims	1	6461	Jones Truck & Implement, Inc.	139.78	September 2019 Generator Repair	
608	09/04/2019	Claims	1	6462	Anatek Labs, Inc.	55.00	September 2019 Water Test	
609	09/04/2019	Claims	1	6463	Personnel Concepts	19.97	September HIPAA Compliance Poster	
610	09/04/2019	Claims	1	6464	Personnel Concepts	5.95	Space Saver-1 Labor Law Poster	
613	09/05/2019	Claims	1	6465	Pullman Building Supply	56.73	September 2019 Water Pump Supplies	
614	09/05/2019	Claims	1	6466	Anatek Labs, Inc.	25.00	September 2019	
619	09/09/2019	Claims	1	6467	Agriculture & Turf Pape' Machinery	468.99	Parts For Lawn Mower Bagger	
621	09/09/2019	Claims	1	6468	Empire Disposal	48.96	Empire Disposal Bill September 2019	
622	09/10/2019	Claims	1	6469	Master Card	242.73	Master Card From Barney Buckley	
623	09/10/2019	Claims	1	6470	Master Card	56.44	Master Card From Lydia	
629	09/12/2019	Claims	1	6471	KME Specialties, LLC	7,793.94	September 2019 Pump Rebuild Invoice	
630	09/12/2019	Claims	1	6472	Moscow Building Supply	244.38	September 2019 Invoice Payment For Moscow/Pullman Building Supply	
						1,758.97		
001 Current Expense						821.28		
101 City Street						6,222.55		
401 Water Fund						8,648.10		
409 Sewer Fund								
						17,450.90	Claims: 14,160.13 Payroll: 3,290.77	

3) Approval of the July Treasure Report:

TREASURERS REPORT
Fund Totals

Town Of Farmington
MCAG #: 0806

08/01/2019 To: 08/31/2019

Time: 08:33:58 Date: 09/16/2019
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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 Current Expense	82,143.88	1,182.90	7,874.87	75,451.91	5,584.36	257.42	-188.14	81,105.55
101 City Street	24,241.34	581.68	1,274.46	23,548.56	450.50	327.63	0.00	24,326.69
306 Special Equipment Reserve	40,616.34	0.00		40,616.34	0.00	0.00	0.00	40,616.34
307 Capital Projects Fund- REET	1,987.42	0.00		1,987.42	0.00	0.00	0.00	1,987.42
401 Water Fund	66,173.59	3,774.00	6,258.71	63,688.88	3,713.84	930.25	-2,308.70	66,024.27
407 Short-Lived Asset Replacement Fund	15,952.40	0.00		15,952.40	0.00	0.00	0.00	15,952.40
409 Sewer Fund	36,293.76	1,660.14	1,245.47	36,708.43	174.57	292.53	-1,044.23	36,131.30
	<u>267,408.73</u>	<u>7,198.72</u>	<u>16,653.51</u>	<u>257,963.94</u>	<u>9,923.27</u>	<u>1,807.83</u>	<u>-3,541.07</u>	<u>266,143.97</u>

Council Member Diana Oliver moved, Council Member Lavon Walser seconded, and Council passed a motion to approve the consent agenda.

Old Business:

- 1) Replacement Council Member #4 to fill the vacancy of previous Council Member #4 Brian Oliver, who vacated the Council Member #4 seat when he was appointed the replacement mayor at the August 19th, 2019 council meeting: Shelly Lobdell and Max Mohan applied for appointment as Farmington's replacement Council Member #4. Shelly and Max were separately interviewed by council by asking both candidates the same four standard vacancy applicants questions. Max prefaced his interview by requesting disclosure of the town's 2018 employee payroll. After the interviews were concluded, Council voted on the candidate selection by secret ballot. Council's votes were tallied by town Clerk Lydia Alkas and confirmed by audience member Barbara Dial Flomer, and declared Shelly won the vote. Council motioned, seconded, and passed appointment of Shelly as the replacement Council Member #4. Shelly was sworn into office by Town Clerk Lydia Alkas and directly there-after took seat at the council table as Farmington's new Council Member #4.
- 2) Items in the jail building: Mayor Pro Tem Brian Oliver reported no bids were received for the surplus items stored. Council agreed those items be declared "surplus/no value" and are available to the public to remove on a first come, first serve bases. Items remaining will subject to disposal after 10 days of posting the notice on the town's bulletin board in-front of town hall.

- 3) Relocating the fruit trees in the park: Council agreed with the proposed plan to relocate those fruit trees, in October or November 2019 as seasonal conditions allow, to a small parcel of town property located on the north ½ of lot 1, block 21 of the original Truax plat, Farmington, WA.
- 4) Mayor Brian Oliver relayed a report from Barney Buckley that the rebuilt pump for the town's sewer lift station had been installed and is functioning properly. Council moved, seconded, and passed a motion to approve similar funding for rebuilding the second lift station pump.
- 5) Report on street grading and proposals for future street maintenance: Council Member Mark Hellinger reported on some road grading he had recently done on 5th Street, North 1st Street, and Railroad Street, and with that recommended "more gravel" is generally needed on Farmington's gravel streets. Mark moved to allocate the unused dust abatement funds from 2019 to purchase gravel, Council Member Diana Oliver seconded the motion, and council passed the motion. Mark proposed Farmington contact Whitman County Road Department to inquire about purchasing gravel from the county from a near-by county gravel pit. Mark said he would contact Brandon Kruger at the county road department to inquire about sourcing gravel from the county and would report to the mayor on his findings.

New Business:

- 1) Mayor Brian Oliver updated council on progress with maintenance of the town's shop, being that the painting of the shop and jail is nearly completed. Council Member Hellinger move to approve the purchase of the two new roll-up doors for the shop for the previously received quote from Overhead Door Company of Lewiston-Clarkston in the amount of \$4,084.54, Council Member Diana Oliver seconded the motion, and council passed the motion.
- 2) Mayor Oliver and council discussed town equipment maintenance and agreed to review the status of the town's existing equipment maintenance schedule and update the schedule as may be needed for proactive maintenance of that equipment. Council member Lavon Walser recommended the town truck's snow plow blade be inspected for wear and be renewed if need be to be ready for the upcoming winter snow plowing season.
- 3) Report on repairing the water leak servicing the PNW office on South 1st Street: Council Member Hellinger reported that Town Water Supervisor Barney Buckley and Royce Johnston successfully repaired the leak and recommended the town offer to compensate Royce for his work on the project the same as Barney's compensation. Council moved, seconded, and passed a motion to offer the recommended compensation to Royce.

Council Comments:

Council member Shelly Lobdell inquired about the voucher process for accounts payable. Town Clerk Lydia replied she would research Shelly's question and reply at the next council meeting.

Audience Comment: Max Mohan complimented council and the town's administrative office on their positive character.

Clerk-Treasurer Comments: None

Mayor's Comments: None

Maintenance Department Comments: None

Meeting adjourned: 7:25 PM



Mayor Brian Oliver

Attest: _____
Lydia Alkas, Clerk-Treasurer
Town of Farmington - Regular Town Council Meeting
Monday, August 19, 2019 - Farmington Community Center
6:00 PM – 7:25 PM