

**Town of Farmington  
Regular Town Council Meeting  
January 20, 2020  
Farmington Community Center  
6:00 PM**

**Open Regular Council Meeting:**

Farmington's January 20, 2020 Regular Town Council Meeting was called to order at 6:00 PM.

**Roll Call:**

Mayor Brian Oliver, Councilmembers: Lavon Walser, Jamie Lopez, Diana Oliver and Shelly Lobdell were present.

**Visitor:**

Todd Lobdell

**Approval of the Consent Agenda:**

Diana Oliver **MOVED** to approve the December 16th, 2019 Regular Town Council Meeting Minutes and Shelly **Lobdell seconded the motion and the motion carried unanimously**. Jaime Lopez **MOVED** to approve the December 2019 Treasurer Report (showing Farmington with a total cash balance of \$270,998.21, \$180,885.10 in checking and \$90,113.11 in the MMDA account), as well as the December 17<sup>th</sup> through December 31<sup>st</sup>, 2019 (13<sup>th</sup> Month Transactions) claims of \$7,603.11 and payroll of \$2,431.76 and January 1<sup>st</sup> through January 20<sup>th</sup>, 2020 with claims of \$17,897.64 and payroll of \$985.69 totaling \$28,918.20. Lavon Walser **seconded the motion and the motion carried unanimously**.

**OLD BUSINESS:**

Mark Hellinger and Mayor Oliver have been collecting some information for the cost of rock to be placed on some road surfaces in town. Hardrock would charge \$16.75/yard delivered, which is a \$1.00 less than what the county quoted. Hardrock recommended putting down a 3 inch base in order for the surface to hold up well. For 1 block of coverage it would be roughly 41.5 yards meaning it would be an estimated \$700 a block for proper coverage. There is about \$15,000 in the road budget to work with. The county also said the roads would need to be re-crowned and ditches cleared in order to get the most of the new surface. It is apparent that some prep work needs to be completed before the rock can be ordered. Mark does have a grader that would work on the roads but they will likely need to see if they can find an operator to complete the re-crowning and ditching work. Likely this will be a project that will have to be completed over the course of several years.

Mayor Oliver said he would like to order some new gravel when they are ready for it. Shelly Lobdell asked if the needed work was due to neglect of the roads and Mayor Oliver said the town doesn't have the proper equipment to maintain year to year, so some of the needed work is due to poor upkeep. Jaime Lopez said Mark had run his grader over the roads in the past which helped in keeping the potholes down.

The AWC/RMSA Safety Grant has been awarded to the Town of Farmington for \$5,000. The town will be utilizing the Safety Grant to replace the metal roof on the fix it shop. Jaime asked what type of roof will the shop get and Mayor Oliver said he would prefer to take it back to a 50 year composite roof. Metal does last longer but is more difficult to lay correctly. Hopefully the sheeting is still in good condition because that will likely be upwards of 40 sheets to recover it. Mayor Oliver has reached out to several contractors to get a few more bids before deciding who to use. Some contacts to call are Princeton Builders, Barnett in Princeton, Pettit and Iron Mountain. Mayor Oliver would like the materials to be quality so the life of the roof is extended.

Tim Hokenson and Rudy Goossen have been plowing the roads in Farmington. The snow plow truck the town currently has, requires someone with a CDL to operate it which is a challenge to find someone to work early mornings or late evenings. Mayor Oliver would like the council to consider looking for a ¾ or 1 ton truck with a plow that anyone in the town could drive and plow roads in the winter time. There are funds available in the reserve accounts or if the town needed, a loan could be taken from the bank for the purchase. If a truck was located that made sense, the old snow plow could become surplus and likely draw around \$4,000 to \$5,000.

Mayor Oliver said Mark Hellinger's council position #5 is vacant as of December 31<sup>st</sup>, 2019. The town will need to post a notice of vacancy and open the position to new potential candidates.

**NEW BUSINESS:**

Mayor Oliver would like to review the policy to determine how much the mayor is authorized to spend without council approval. Mayor Baker had a \$500 limit and this was set through a motion at a regular council meeting. Mayor Oliver questions is this \$500 a day/week/month? Diana Oliver said it was a \$500 allowance from council meeting to council meeting. Jaime asked if this is currently working and Mayor Oliver said it is, he hasn't had to exercise using it but he would like to know the rules in case a situation comes up. Jaime Lopez **MOVED** to authorize the mayor to spend up to \$500 for necessary purchases without council approval and this amount is good from council meeting to council meeting and excludes emergency situations. Diana Oliver **seconded the motion and the motion carried unanimously.**

Resolution 395-20: Setting employee salaries for 2020. Mayor Oliver explained the same pay scale amounts have carried over from 2019 with the exception of the snow plow rate, which is between \$16 and \$20/hour. The \$20/hour rate is to reflect a driver with a CDL.

**Council Comments:**

**Clerk-Treasurer Comments:**

Cody explained the 2019 operating budget ended in pretty good shape. The town only spent 73% of the appropriated expenses in 2019 and ended the fiscal year with a net loss of \$4,120.

**Mayor's Comments:**

Sherriff Meyer has made contact with Ms. Alkas and filed a report. Cody explains because the check that was forged was tied to a month's worth of checks that were approved, the auditor sees this as a misappropriation of the entire run of checks for that month. As a result the town may now be required to complete an onsite fraud investigation, which could be very expensive and could possibly be ineligible for box audits in the future. The cost for an annual box audit is about \$1,600. If an onsite audit becomes the result of these actions, it will likely drive the cost up to around \$6,000 annually. The auditor is finalizing their research and will furnish a report to the mayor and council about their findings.

Lavon Walser **MOVED** to adjourn the regular council meeting. Jaime Lopez **seconded the motion and the motion carried unanimously.** The meeting closed at 6:34 pm.



\_\_\_\_\_  
Mayor Brian Oliver



Attest: \_\_\_\_\_  
Cody Lord Clerk-Treasurer  
Town of Farmington - Regular Town Council Meeting  
Monday, December 16<sup>th</sup>, 2019 - Farmington Community Center  
6:00 PM – 6:40 PM